

CONFERENCES @uva 2022 Sponsorship Form

This Sponsorship Form is for _____ (“Program”) organized by _____ (“Contractor”).

The Program must have a University of Virginia (UVA) Sponsor. **The Sponsor must be a UVA President, Vice President, Dean, Academic Department Head, or Director of Athletics, or his or her designee. The Sponsor must verify that this Program adheres to the educational mission of the University of Virginia.**

As stated in the agreement between the Rector and Visitors of the University of Virginia and the Contractor, the Contractor is responsible for compliance with all federal, state, and local laws and regulations as well as all University policies. The Sponsor will be the liaison between Conferences@UVA (“Conferences”) and the Program in the event of breaches of University policy. Conferences may contact the Sponsor to inform him or her of any security or policy concerns related to the Program, including concerns related to the residency of the Program’s guests in housing and/or activity on other University property. The Sponsor at any time may withdraw his or her sponsorship of the Program, in writing, based on any violation of federal, state, and local laws and regulations as well as University policy.

The Sponsor’s signature on this form serves as confirmation that the Sponsor has:

- Reviewed the program and confirmed that the Program is in keeping with the educational mission of the University,
- Agreed to serve as a contact for security or policy concerns related to the Program, including guests’ residency in housing and/or activity on University property, and

The Sponsor’s signature on this Sponsorship Form must be obtained before Conferences will enter into a contractual agreement with a Program.

SPONSOR INFORMATION	
Sponsor Name:	
Position at the University:	
Signature of Sponsor	
Department Name:	
Department Address:	
Email Address:	
Phone Number:	